

## HEALTH AND SAFETY POLICY

This is a statement of general policy and arrangements for The Bristol School of Dancing.

We will actively maintain and promote good health and safety procedures and will:

- Maintain safe and healthy work conditions
- Provide adequate control of the health and safety risks at our school
- Be open to comments and suggestions from our staff, students and their parents on matters relating to health and safety
- Provide information, instruction and supervision for staff, parents and students and make them aware of this policy
- Ensure all staff are capable of doing their tasks, hold any required qualifications, and that they have received adequate training and continue to stay up-to-date with good practice by attending CPD courses in person and online
- Record any harm or injuries that occur in an Accident Book and make changes where required to avoid similar incidents in the future
- Regularly review and update this policy

Felicity Redgrave has overall responsibility for health and safety.

Felicity Redgrave has day-to-day responsibility for ensuring this policy is put into practice.

A Health & Safety Law poster is displayed in the Office.

A First Aid box is located at Rear Dressing Room (opposite the Office).

An Accident Book is located in the Office.

In the case of an emergency or serious injury, please contact the emergency services on 999.

This policy was last reviewed on 10<sup>th</sup> August 2021.

Name: FELICITY REDGRAVE

Job Title: PRINCIPAL

Signature: 